

ICES Representatives & Ambassadors Webinar Meeting Minutes March 18, 2020

The meeting was called to order at 8:01 pm EDT by Tina Crews, Representatives Liaison.

Old Business

Motion #1: Tina Crews, Representative Liaison, moves to accept the January 15, 2020 Representatives & Ambassador Webinar Meeting minutes as presented.

Seconded by: Meeghan Burnevik, Minnesota

Motion: Carried

New Business

Cake Expo 2020 – Jennifer Noble (expochair@cakeexpo.org)

Cake Expo registration did open on March 1st and we were off to a great start. At this time, we are in constant contact with the Grand Sierra Casino & Resort. We are pressing forward with the event. We are making sure that all of our bases are covered. Head over to cakeexpo.org and register! If Cake Expo is cancelled due to COVID-19, all registration and class fees will be refunded. If you personally decide to cancel, then the existing registration refund policy is in place. Registration is just below 100, which was on schedule based on past years. Currently registrations are at a standstill.

Business Committee – Gwendolyn Scroggins

Elections are still planned for the Cake Expo Business Meeting. Still looking for candidates for the Board of Directors. You can nominate someone or self-nominate; anyone may also refuse the nomination if put forward. The deadline to have your information in the newsletter has passed, but your information will be on the website and your nomination would come from the floor.

Cake Expo 2020 – Meeghan Burnevik

As always, monetary donations are welcome from the different regions, states and/or individuals.

Programs – Amy Marsh

ICJ classes will be held at Cake Expo 2020. Even if you don't want to be a judge, the information is great for competitions. Don't forget to register as an ICES approved teacher. Also – scholarships are available!

Treasurer – Jan Wolfe

Audits are complete for Indiana, Maine, Massachusetts, Nebraska, North Carolina, Puerto Rico, Washington and Wisconsin. You will receive your audit letters this coming week. Don't forget your semi-annual report is due March 15th. There will be Treasurer training on April 2nd; Representatives & Ambassadors are welcome to attend. Chapter by-laws requiring two signatures has been changed, with a minimum of the Representative and Treasurer on the account, and any amount over \$300 requires a motion to be approved by the Chapter. If you have some type issues with your account, contact Jan to discuss.

Forms – Jim Bender

We are almost ready to put the SAPCC newsletters on the website, so please continue to send them to Jim. If you are having any issues with the forms, or attaching to the forms, please contact the Tech Team.

Open Discussion

Teachers and Demonstrators – What is it that you want? Reps were looking for a list of demonstrators/teachers who were willing to travel for Days of Sharing, how far they are willing to travel, what they want for traveling (housing, cost, how many students, etc.), what they are offering to teach, length of the class. A motion to the Board with what the representatives is looking for is required. (1) Make the list available to ICES members only; must be logged into the site to see? (2) Make the list a file on the Facebook Representatives site so that members can't see the prices charged in case the Chapters add additional fees/costs to the class? (3) Put contact information on the list and do not put the prices on the list. Let the Reps workout the prices with the demonstrator/teacher. Valarie Archer has been putting a list together and will share it with ICES.

SAPCC Webinars – a few Representatives have had a few elections scheduled but due to the current climate, meetings/gatherings have been cancelled. How can they continue to conduct business/elections? You could use applications like Zoom (over 3 people but no more than 10), Skype, Google Hangout (max 10), Facebook Live, Messenger Live chat, Facetime (iPhone), Survey Monkey, G-Suite (\$6 per month, up to 100), Outlook voting buttons, Email Me Form. For elections, you must still follow the Election Guidelines as described in the ICES By-Laws and all eligibility requirements apply. Florida held elections last summer via email with reply deadline. If you are using something now, send an email to the Tech Team on what you are using. Your Chapter can hold elections at any time during the year. The ICES determined term of office begins at the Cake Expo and runs through the next Cake Expo.

What do you do if Chapter officers step down and no one is willing to step up? Encourage members to become officers, offer them support and help them.

Meetings/gatherings are up to the individual Chapters. Just make sure you are following CDC guidance until further notice.

Newsletter – Sherri Randell (newsletter@ices.org)

We need help getting information for the newsletters! Please share some information, share photos, share recipes, share a tutorial, write an article about what's going on! If you're interested in helping with the newsletter, contact Sherri! Send in your upcoming events, Days of Sharing, etc. Fill out the newsletter event form on the site and send an email to newsletter@ices.org to let them know you have submitted. Don't forget to write an article and send pictures after your event! Go to www.ices.org, then Resources tab, select Newsletter and then you can choose to submit Article/Tutorial/Recipe, Caring and Sharing, or Media release and Consent.

Password Reset – if you forget your ICES.org password, it takes a little time for the rest to take place in the backend. You should get an email, a few minutes to a few hours, to let you know (check your spam folder). Just be patient! Don't keep resetting the password over and over.

Motion #2:

Bonnie Fazio-Richards, Florida, moved to close the meeting.

Seconded by: Chris Arrington, Georgia

Motion: Carried

Meeting adjourned at 9:32 pm EDT.
Minutes respectfully submitted,

SCOTT W. WOLFE
ICES Representatives Secretary

Attendees:

Amy Marsh- Idaho
Bonnie Fazio Richards- Florida
Brenda Harrington- Kentucky
Carmela Bocchino Fitch- Maryland
Chris Arrington- Georgia
Denise Kervin- Canada AB
Elaine Miller- North Carolina
Gwendolyn Scroggins- Michigan
Helen Osteen- Texas
James Bender- Virginia
Jan Wolfe- Colorado
Jeanne Thompson- McKenzie- New York
Jennifer Noble- Mississippi
Karen Garback - Ohio
Keith Ryder- Virginia
Linda Fontana- Nebraska
Lisa Bennett- Connecticut
Marcella Rivera- Colombia
Marsha Brooks- Indiana
Mary Gavenda- Illinois
Mary Jo Dowling- Pennsylvania
Mary Jo Manis- Tennessee
Meeghan Burnevik- Minnesota
Michelle Marcsik- South Carolina
Omolara Ikpen- Nigeria
Patricia Martyres- Virginia
Paula Harmon- Alabama
Sandra Daggett- Washington
Sandra Frezza- Massachusetts
Scott Wolfe- Colorado
Sherri Randell- Oklahoma
Suzanne Daly- Wisconsin
Tina Crews- Alabama
Valerie Archer- Arizona