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**INTERNATIONAL CAKE EXPLORATION SOCIETE`  
BOARD OF DIRECTORS  
MINUTE RECAP  
February 4, 2020**

**Motion #1:**

Moves to accept the Expo Committee Guidelines revised 01-2020.

**Motion: Carried**

**Motion #2:**

Moves to accept the Expo Coordinator Job Application revised 01-2020.

**Motion: Carried**

**Motion #3:**

Moves to accept the Expo Manager Contract revised 01-2020.

**Motion: Carried**

**Motion #4:**

Moves to accept the Security manager Job Description as amended.

**Motion: Carried**

**Motion #5:**

Moves to amend Motion #1, 6/5/18 that reads: "Representative Committee moves that all Board of Directors, Show Directors, Show Advisors, Representatives, and Ambassadors who stay in a hotel during Midyear and/or Convention, are required to stay in our "Host Hotel" block in order to submit for Attendance Reimbursement." to now read "Representative Committee moves that all Board of Directors, Cake Expo Coordinator, Representatives, Acting Representatives, Ambassadors, Interim Rep, Rep Moderator, and Rep Secretary who request reimbursement for lodging, are required to stay in a hotel during Convention or Cake Expo are required to stay in our "Host Hotel" block in order to submit for Attendance Reimbursement."

**Motion: Carried**

**Motion #6:**

Moves to accept the 2021 logo. Color PMS 109.

**Motion: Carried**

**Motion #7:**

Moves to accept Michael Barker Photography as the 2020 Cake Expo Photographer.

**Motion: Carried**

**Motion #8:**

Moves to accept the Expo Coordinator Contract revised 01/28/20.

**Motion: Carried**

**Motion #9:**

Moves to approve the updated Job Descriptions for Business, Membership, and Technology Committees.

**Motion: Carried**

**Motion #10:**

Moves to approve the Annual Representatives Meeting and Breakfast Registration Form as amended.

**Motion: Carried**

**Motion #11:**

Moves to accept completed audits for the following chapters: North Carolina, Minnesota, Washington, Puerto Rico, Indiana, Wisconsin, Nebraska, and Massachusetts. These chapters will have their next audit in three years (2022-2023).

**Motion: Carried**

**Motion #12:**

Moves to amend the ICES Bylaws, Article VI, Section 3, BOARD OF DIRECTORS, which currently reads:

“Section 3. Qualifications for Board of Directors. In order to serve on the Board of Directors, a member must have been a member in good standing of the Société for at least three (3) consecutive years immediately prior to nomination and have attended one (1) annual meeting and one (1) midyear or annual representatives’ meeting. The Board of Directors shall be elected from the general membership at the annual meeting of the membership. Directors need not be residents of the state of Michigan. Directors should have daily access to computer technology and e-mail. If a member of the Board of Directors allows his/her membership to lapse during his/her term on the Board, he or she forfeits the position of Director. A nominee for the Board of Directors may not be a current or upcoming ICES Convention & Show Director.”

The amended section would read:

“Qualifications for Board of Directors. In order to serve on the Board of Directors, a member must have been a member in good standing of the Société for at least Two (2) consecutive years immediately prior to nomination and have attended one (1) annual meeting and one (1) midyear or annual representatives’ meeting. The Board of Directors shall be elected from the general membership at the annual meeting of the membership. Directors need not be residents of the state of Michigan. Directors should have daily access to computer technology and e-mail. If a member of the Board of Directors allows his/her membership to lapse during his/her term on the Board, he or she forfeits the position of Director. A nominee for the Board of Directors may not be a current or upcoming ICES Expo Coordinator.”

**Motion: Carried**

**Motion #13**

Moves to accept the following statement to be added to the ICJ Mentoring Agreement.

A mentor is required to complete the Mentor Evaluation form within 30 days after the shadowing experience. If a mentor fails to submit one evaluation within the prescribed period, he/she will receive a warning. If a mentor fails to provide a second evaluation within a 30 day period, the ICJ will be removed from the mentor list for a period of six months. A written request for reinstatement must be submitted to the ICJ Panel showing a willingness to abide by the ICJ mentor criteria in order for the ICJ to begin mentoring again.

**Motion: Carried**

**Motion #14:**

Moves to accept the Committee Preference and Biography form as amended.

**Motion: Carried**

**Motion #15:**

Moves to accept the Nomination and Acceptance form as amended.

**Motion: Carried**

**Motion #16:**

**Motion: Withdrawn**

**Motion #17:**

**Motion: Withdrawn**

**Motion #18:**

**Motion: Withdrawn**

**Motion #19:**

**Motion: Withdrawn**

## **February 2020 Treasurers Report**

From the month of January, 2020

### **Money Market Account**

**Beginning Balance:** \$ 147,641.86

**Ending Balance:** \$ 150,193.24

**Credit:** \$ 2,864.30

**Expense:** \$ 312.92

### **Checking Account**

**Beginning Balance:** \$ 34,676.55

**Ending Balance:** \$ 33,079.96

**Income:** \$ 0.28

**Expenses:** \$ 1,596.87

### **Bank of America**

#### **Checking Account**

**Beginning Balance:** \$ 22,452.94

**Ending Balance:** \$ 18,125.63

**Income:** \$ 247.00

**Expenses:** \$ 4,574.31

#### **Savings Account**

**Beginning Balance:** \$100.00

**Ending Balance:** \$100.00

**Ameritrade account 1: \$ 89,896.76 (12/19)**

**Ameritrade account 2: \$17,417.39 (12/19)**