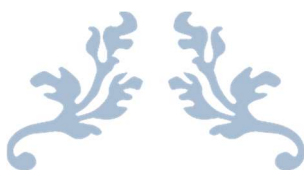




INTERNATIONAL  
CAKE  
EXPLORATION  
SOCIÉTÉ



---

# REPRESENTATIVES MANUAL

---

## SECTION D



April 2, 2019

**International Cake Exploration Soci t **

## Contents

ICES Scholarships .....	3
How to Apply for a Scholarship .....	3
Scholarship Procedures .....	3
ICES Scholarship Applications & Rules .....	3
Wilbur Brand Memorial Service Award .....	4
Hank & Betty Jo Steinman Award .....	4
ICES Certification Programs .....	5
ICES Sugar Artists Certification .....	5
ICES Certified Judges (ICJ) Program .....	5

# ICES Scholarships

## How to Apply for a Scholarship

Scholarship applications and rules are available online. <https://ices.org/awards-scholarship-application/>. The applicant should fill out the application complete with required references and submit online. The deadline is January 15th. See [ICES.org](https://ices.org) website or ICES newsletter for current Awards Chairman contact information.

If the applicant does not receive a scholarship for the current year, encourage them to apply again. Each year ICES awards up to ten scholarships in the amount of \$500 each including memorial scholarships. The recipients are notified by email and scholarships are presented at the annual ICES Convention and Show. Applicants need not be present to win.

## Scholarship Procedures

1. Anyone may apply for a Scholarship. You do not have to be an ICES Member.
2. Applicant must complete the current Scholarship Application Form and submit it with three letters of recommendations by January 15th. Applications must be submitted online.
3. Awards Chairman reviews all applications and letters with the Awards Committee members prior to the ICES Board of Directors March Board Meeting.
4. The Awards Committee works together to select the names of the proposed scholarship recipients to be presented to the Board of Directors for approval.
5. The Board votes on the recommendations.
6. Shortly after the Board of Directors March Board Meeting the Awards Chairman notifies all applicants of the status of their application.
7. Awards Chairman asks the Scholarship recipients if they plan to attend the Convention to receive their award and informs them that they cannot divulge that they've been awarded a scholarship or the award will be rescinded.
8. The Scholarship recipients are announced during Convention at the Awards Banquet.
9. A Scholarship is good from the closing date of the convention at which it is announced until August 31<sup>st</sup> of the following year.
10. A minimum of 60% of the scholarship award money must be used for class/teacher tuition. The remaining funds can be used for equipment and/or travel expenses.

## ICES Hall of Fame Award

The ICES Hall of Fame Award was introduced to honor those people who have made a significant and lasting contribution to the field of sugar arts. Nominations for this award are solicited from all ICES members in good standing. Nominees do NOT have to be ICES members. Nominees may be either living or deceased. Nominees may not be currently serving on the ICES Board of Directors. Nomination forms are due to the ICES Awards Chairman by January 15th of each year.

The Board of Directors votes at the Board of Directors March Board Meeting on the nominations put forth by the Awards Committee. The Board may select one to two recipients each year and the names will be announced at the ICES Awards Banquet during the Annual Convention and Show.

Nominees not selected for the year they are nominated will remain active for an additional two years. If not initially selected, the nominators may add additional support material to the original nomination packet for those additional two years.

When completing an application, please be as thorough as possible in making your case for the award. Often, it is preferable for multiple people to coordinate and send in additional applications for the same person stating their case. This helps the committee gather more information on each nominee. Support materials in the form of photos of their work, publications they have written, or products they have invented may be included with the nomination, if practical. These items may be used in producing a presentation for the Award ceremony if the nominee is selected. If a nominee is selected, ICES will try to ensure the person receiving the award will be attending the Annual Convention and Show that year. The most recent list of all past Hall of Fame inductees is located on the [ICES.org](https://ices.org) website, under the Programs tab.

# Wilbur Brand Memorial Service Award

In August 1988, the ICES Board of Directors established an award to recognize and honor people who have given exceptional service to ICES. Wilbur Brand served ICES in many capacities from its inception until the time of his death when he was serving as a member of the Board of Directors. The following list of requirements should be considered when deciding to honor someone with this award:

- The recipient must be living but does not have to be an ICES member.
- The recipient has contributed exceptional service to ICES for an extended period of time (3 years or more)
- The recipient cannot be a contract employee to ICES
- The ICES Board of Directors may select one or two recipients per year
- The recipient is nominated and chosen by the ICES Board of Directors.
- Persons currently serving on ICES the Board of Directors are not eligible to be nominated during their term.

Any ICES member may contact a Board member with a name of an outstanding person that would be a good candidate for this award. Nominations are due by January 15 each year and the recipient or recipients are chosen by the Board of Directors at the March Board of Directors Board Meeting. Award recipients are announced at the Awards Banquet during the Annual Convention and Show. ICES tries to ensure that the recipient attends the Convention and Show that year.

## Hank & Betty Jo Steinman Award

During the 2011 ICES Convention and Show, the ICES Board of Directors established a new benefit for our members in honor of our founder, Betty Jo Steinman, and her late husband, Hank Steinman. Each year, at the annual ICES Convention and Show, the ICES Board of Directors will randomly select member(s) to receive an award to be used to defray expenses for attending the next year's Convention. The number of awards is directly tied to the previous Convention's profits and are based on 10% of the proceeds of the previous Convention and Show, in the amount of \$1000 each.

The recipients are randomly selected from the list of active ICES members as of April 1st each year. This member benefit was established so that ICES could give back to the membership and help our members to attend our annual Convention and Show. The ICES Convention and Show is one of the best benefits of ICES, and only a fraction of our membership is able to regularly attend the event. The award can be used to pay for the Members Convention Registration, classes, demonstrations, meals, lodging and travel expenses. The award is non-transferrable, and it can only be used for the specified Convention. The recipients of this award are selected randomly. There is no application process. The only requirement for selection is that they must be an active member of ICES as of April 1st that year. If they are an active member of ICES on April 1st, they are eligible.

Representatives should remind their members prior to April 1st of the importance of keeping their memberships current, so they will remain eligible for this drawing.

# ICES Certification Programs



## ICES Sugar Artists Certification

The purpose of the International Cake Exploration Société (ICES) Sugar Artists Certification Program is to educate and encourage ICES members to develop their talents in the sugar arts, acquire new sugar art skills, strive for excellence, and improve their standard of decorating now and in the future. The Sugar Artists Certification Program is available to any ICES member in good standing. The Sugar Artists Certification is a live, 8-hour, adjudicated test held in conjunction with the annual ICES Convention and Show biennial.

## ICES Certified Judges (ICJ) Program

ICJ Program Overview:

As an international authority in the confectionery arts, ICES saw the need to establish a Certified Judge Program which includes Guidelines for the judges who score competitions as well as show organizers. The goals are to educate judges, competitors, and show personnel; elevate the quality of competitions, and maintain consistent judging standards worldwide.

For more information go to the ICES Sugar Arts Certification page on our website <http://ices.org> or contact the Certification Chairman at [certification@ices.org](mailto:certification@ices.org)