

**INTERNATIONAL CAKE EXPLORATION SOCIETE`  
BOARD OF DIRECTORS MEETING MINUTES RECAP  
March 5, 2019**

**Motion #1**

Move to award the 2019 Wilbur Brand Memorial Service award to XXX. **Motion Carried.**

**Motion #2**

Move to award the 2019 Hall of Fame award to XXX. **Motion Carried.**

**Motion #3**

Move to not publish an August 2019 newsletter and instead publish a September 2019 newsletter. **Motion Carried.**

**Motion #4**

Move to award the 2019 scholarships to:

- \$500 Susan O'Boyle Jacobson Memorial Scholarship to XXX
- \$500 Rena Will Memorial Scholarship to XXX
- \$500 Diane Shavkin Memorial Scholarship to XXX
- \$500 Carolyn Lawrence Memorial Scholarship to XXX
- \$500 Francie Snodgrass Memorial Scholarship to XXX
- \$500 Francie Snodgrass Memorial Scholarship to XXX
- \$500 ICES Scholarships to:XXX and XXX.

**Motion Carried.**

**Motion #5**

Move to amend ARTICLE IV, MEMBERSHIP section C, which currently reads: "Regular and International Membership; Those members joining after September, 1977" by removing the words "and International". This section would now read " **Regular Membership; Those members joining after September, 1977.**"

**Motion Carried.**

**Motion #6**

Move to amend ARTICLE IV, MEMBERSHIP section D, Associate Membership which currently reads: "Those members who live with or work for a Charter/Regular Member and use the same address as the Charter/Regular Member. Associate Members will receive the Digital ICES Newsletter", by removing "Associate Members will receive the Digital ICES Newsletter". The section would now read "Those members who live with or work for a Charter/Regular Member and use the same address as the Charter/Regular Member." **Motion Carried.**

**Motion #7**

Move to amend ARTICLE IV, MEMBERSHIP section F - Student Membership which currently reads: "All full-time students. Proof of enrollment must be provided if the student is over the age of 18. Student members will receive the digital only version of the ICES newsletter. No printed newsletter will be mailed to them" by removing "Student members will receive the digital only version of the ICES newsletter. No printed newsletter will be mailed to them." This section would now read **"All full-time students. Proof of enrollment must be provided if the student is over the age of 18."** Motion Carried.

#### **Motion #8**

Move to remove ARTICLE IV, MEMBERSHIP section G, Digital Membership which currently reads: "will receive the digital-only version of the ICES newsletter. No printed newsletter will be mailed to them." Motion Carried.

#### **Motion #9**

Move to amend ARTICLE IV, MEMBERSHIP, Section 5 A, Rights of Members which currently reads "Each member shall have the right to one (1) vote on each matter submitted to a vote of the membership at any meeting, as defined in Article XIV, in person, by absentee ballot or by proxy, including the annual election of one-third (1/3) of the total number of the Board of Directors, the President, the Vice President, the Secretary and the Treasurer. No more than five (5) proxies may be voted by any one (1) member at any meeting", to add the words "ballot voting" and remove references to a meeting. The section would now read **"Each member shall have the right to one (1) vote on each matter submitted to a vote of the membership in person, by absentee ballot, ballot voting or by proxy, including the annual election of one-third (1/3) of the total number of the Board of Directors, the President, the Vice President, the Secretary and the Treasurer. No more than five (5) proxies may be voted by any one (1) member at any meeting."** Motion Carried.

#### **Motion #10**

Move to amend Article V, SCHOLARSHIPS, Section 2, Scholarship Amount, which currently reads "Scholarship amounts shall be determined by the Board of Directors, and the tuition may be paid directly to the school, teacher or recipient with proper receipts" by adding the words "invoices or" before the word receipts. The section would now read **"Scholarship amounts shall be determined by the Board of Directors, and the tuition may be paid directly to the school, teacher or recipient with proper invoices or receipts."** Motion Carried.

#### **Motion #11**

Move to amend Article V, SCHOLARSHIPS, Section 3. Number of Scholarship Awards, which currently reads; "The Board of Directors shall grant at least one (1) scholarship per year, or more at their discretion, and the successful applicant(s) shall be notified by mail within thirty (30) days" by removing the words "by mail" and adding "of the board's decision". The section would now read **"The Board of Directors shall grant at least one (1) scholarship per year, or more at their discretion, and the successful**

applicant(s) shall be notified within thirty (30) days of the board's decision".  
**Motion Carried.**

#### **Motion #12**

Move to amend Article V, SCHOLARSHIPS, Section 6, List of ICES Approved Schools and Teachers which currently reads "The Scholarship Committee shall keep a list of all qualified ICES approved schools, ICES approved teachers, and applicants, and they shall be considered fairly and without discrimination with a right of appeal to the Board of Directors as a whole." by replacing "Scholarship Committee" with "Awards Committee". The section would now read **"The Awards Committee shall keep a list of all qualified ICES approved schools, ICES approved teachers, and applicants, and they shall be considered fairly and without discrimination with a right of appeal to the Board of Directors as a whole."** **Motion Carried.**

#### **Motion #13**

Move to amend ARTICLE X, COMMITTEES, Section 1. Standing Committees. which currently reads: "This Societe` shall be required to maintain the following standing committees: Awards (Scholarships), Budget and Finance, Bylaws, Certification and Education, Contracts, Convention, Ethics, International Liaison, Internet, Job Descriptions, Logo, Membership, Minutes Recap, Newsletter, Nominations and Elections, Property and Records Management (Historical), Publicity, Representatives (Chapters), Social Media, Vendor Liaison, and Ways and Means". To now read: **"This Societe` shall be required to maintain the following standing committees: Programs, Business, Convention, Ethics, Technology, Representation, Newsletter and Membership."** **Motion Carried.**

#### **Motion #14**

Move to amend ARTICLE XIII, VACANCIES IN POSITIONS, Section 5, Filling Vacancies of Representatives, which currently reads "A vacancy in the position of Representative caused by death, resignation, removal, disqualification, or otherwise, shall be filled by the Representative Liaison who will work to hold an election or appoint a Representative for that state/area/province/country/chapter." by adding "Ballot voting may be used for these elections". This section would now read **"A vacancy in the position of Representative caused by death, resignation, removal, disqualification, or otherwise, shall be filled by the Representative Liaison who will work to hold an election or appoint a Representative for that state/area/province/country/chapter. Ballot voting may be used for these elections."** **Motion Carried.**

#### **Motion #15**

Move to change the Sugar Artists Certification test from every year to biennial (every other year) after the 2019 test; until applications in the program necessitates a reestablishment of an annual test.  
**Motion Carried.**

#### **Motion #16**

Move to create a Special Committee to review the Certification and Education programs to create recommendations for making the programs self-sustainable and efficient. Special Committee should be comprised of a CMSA, CSA, a candidate who was not certified, ICJ, Board Member, and General Member who has not taken either program. **Motion Carried.**

**Motion #17**

Move that the application for the establishment of a memorial scholarship in the name of Lourdes Reyes be accepted. The scholarship shall be funded exclusively through donations to the memorial and will be awarded, all or in part, until all monies in the memorial fund account are depleted. **Motion Carried.**

**Motion #18** )

Move to amend Motion #6, 3-2018, "Convention committee moves that the Demonstrators and Hands-On Class teacher's application deadline be changed to January 10<sup>th</sup>", to read, "Convention committee moves that the Demonstrators and Hands-On Class teacher's application deadline be changed to December 1", effective with the 2020 Convention and Show. **Motion Carried.**

**Motion #19**

Move that all Convention and Show Committee Reports are due before leaving the convention site; except for the Show Treasurer and Show Directors reports, which are due within 30 days after the Wrap up Meeting, effective with the 2019 Convention and Show. **Motion Carried.**

**Motion #20**

Move that any Show Directors not completing required final reports on time will be ineligible for any future Convention benefits, effective immediately. **Motion Carried.**

**Motion #21**

Move to approve the Convention Expense Form. **Motion Carried.**

**Motion #22**

Move to approve the 2019 ICES Arkansas Convention and Show Sugar Art Gallery Registration Form.  
**Motion Carried.**

**Motion #23**

Move the following Show Job Descriptions be maintained annually as Standing Positions. Additional Special Positions may be added by the Show Directors, Convention Committee Chairman, and ICES President as needed, on an individual show basis, effective with the 2020 Convention and Show.  
Standing Show Positions: Show Directors, Teachers, Cake Hospital, Publicity and Printed Material, Registration, Show Cake, Show Office, Souvenirs, Hospitality, Sugar Art Displays, Show Treasurer, Vendors. **Motion Carried.**

## **Motion #24**

Move to set the Cancellation/Refund Policy as: Total Registration includes the registration fee, demonstration fees, or anything else purchased during registration (Hands on Class fees are non-refundable). Requests sent before early bird registration ends will be 75% of the total registration amount. Any requests during regular registration will be 50% of the total registration amount and must be accompanied by a doctor's statement. All requests for refunds due to a U.S. VISA denial will be determined by the date of request for the refund. Should the denial fall within early bird registration, 90% will be refunded. Anything during regular registration will be a 50% refund. All refund requests must be accompanied by a VISA denial Consulate letter and copy of envelope it was mailed in. (No refunds will be given after the close of online registration). Refund requests may be held up to 30 days after the close of the show. Please send your requests to: [cs1@blueskyz.com](mailto:cs1@blueskyz.com).

**Motion Carried.**

### **March 2019 Treasurers Report**

For the month of February, 2019

**Beginning Money market account: \$ 232,597.12**

**Ending Money Market account: \$ 239,117.11**

**Money Market Credit: \$ 6,783.23**

**Money Market Expense: \$ 263.24**

**Beginning checking balance: \$ 63,194.84**

**Ending Checking account: \$ 57,778.93**

**Checking account Income: \$ 435.47**

**Expenses: \$ 5,851.38**

**Ameritrade account 1: \$ 80,220.79 (12/31/18)**

**Ameritrade account 2: \$ 17,408.44 (12/31/18)**