

**INTERNATIONAL CAKE EXPLORATION SOCIETY`
BOARD OF DIRECTORS
CONVENTION MINUTES RECAP
August 1-6, 2017**

MOTION #1:

Move to approve the Consent Agenda as presented. Motion Carried.

MOTION #2:

Move that we eliminate the page of the demo/HOC application, which addresses the ACF continuing education credits, and eliminate the area of the application that allows instructors to opt out. The program can be referenced within other materials without requiring a whole page dedicated to it. Motion carried.

MOTION #3:

Move that no travel or expense reimbursements be issued via manual checks while on site at either Midyear or Convention except for International members upon request and extenuating financial hardship. Motion carried.

MOTION #4:

Move that the Corresponding Secretary be notified of deaths for the caring section when they are sent to the Newsletter and website so he/she does not have to wait until the newsletter is mailed. Motion carried.

MOTION #5:

Move to approve the revised Independent Contractor Agreement. Motion carried

MOTION #6:

Move that all Job Descriptions be approved as revised August, 2017. Motion carried.

MOTION #7:

Move that the following changes be made to ICES.org:

- The about page be renamed "Home".
- Relocate the Mission Statement to the bottom of the site next to the logo.
- Add a "President's Message" page from the ICES President where a welcome video is placed. This would be under the "start here" tab.
- Create a new tab named "Resources" and under it put the Policy & Media tabs (along with their pages).
- Remove the "Internationals" tab.

Motion carried.

MOTION #8:

Move that the following documents be approved as updated:

- ICES PCI Policy 2017
- ICES PCI Emergency Reaction Procedures 2017

MOTION #9:

Move to turn the icesconvention.org and icesmidyear.org websites over to the Internet Coordinator to manage. Motion carried.

MOTION #10:

Motion tabled.

MOTION #11:

Move to table motion #10. Motion carried.

MOTION #12:

Move to add a new form to the ICES.org website, titled "Demonstrator Availability". This form would collect very basic information (name, address, email, phone number, type of medium they are comfortable demonstrating, how far they are willing to travel and whether or not they would like to hold classes in conjunction with demonstrating at Days of Sharing). Motion carried.

MOTION #13:

Move that Contracts Committee will maintain all permissions covered by the ICES Media Release. Motion carried.

MOTION #14:

Move that the Media Release Special Committee be dissolved. Motion carried.

MOTION #15:

Move to discontinue awarding plaques to all retiring board members and show directors effective fiscal year 2019-2020. Motion carried.

MOTION #16:

Move to award plaques only to current board members and show directors who request them prior to the end of their service. Motion carried.

MOTION #17:

Move to approve the revised contract for the S/A/P/C/C Representatives. Motion carried.

MOTION #18:

Move to approve the contract for the S/A/P/C/C Alternate Representatives. Motion carried.

MOTION #19:

Move to approve the contract for the S/A/P/C/C Treasurer. Motion carried.

MOTION #20:

Move to approve the contract for the S/A/P/C/C Secretary. Motion carried.

MOTION #21:

Move that the ICES Budget and Finance Committee and ICES Treasurer conduct a financial audit of one-third of ICES Chapters every year. Motion carried.

MOTION #22:

Move to remove motion #10 from the table. Motion carried.

MOTION #23:

Motion withdrawn.

MOTION #24:

Move to rescind motion #3 (08-2017), which reads "The Executive committee moves that no travel or expense reimbursements be issued via manual checks while on site at either Midyear or Convention except for International members upon request and extenuating financial hardship." Motion carried.

MOTION #25:

Move to approve the Lead Proctor Contract as amended. Motion carried.

MOTION #26:

Move to approve the ICJ Instructor/Proctor agreement as amended. Motion carried.

MOTION #27:

move that ICES will not issue replacement certificates. Motion carried.

MOTION #28:

Move to allow candidate #1702 to defer her certification registration fee from 2017 to 2018 due to an onsite injury and doctor's recommendation. Motion carried.

MOTION #29:

Move to approve "The Treasures of ICES" as the official slogan of the 2019 AR Convention and Show. Motion carried.

MOTION #30:

Move to reschedule the Representatives Meeting from Midyear to the Tuesday and Wednesday immediately preceding Convention, starting with the 2018 Ohio Convention and Show. This meeting will be known as the Annual Representatives Meeting and shall consist of four (4) sessions. One new, continuing or Acting Representative or Ambassador from each S/A/P/C/C will be able to submit for Travel Reimbursement based on the number of sessions they attend. Motion carried.

MOTION #31:

Move to set the Representatives Travel Reimbursement at \$100 per session attended. Motion carried.

MOTION #32:

Motion failed.

MOTION #33:

Move that Acting Representatives at the Annual Representatives Meeting must be a member of the S/A/P/C/C they are representing. Motion carried.

MOTION #34:

Move to approve the 2017-2018 budget as revised. Motion carried.

MOTION #35:

Move that in order to have candidate names and information posted on the ices.org website, complete Nominations Acceptance forms must be received at least seven (7) days prior to the General Membership Meeting (GMM). Motion carried.

MOTION #36:

Move to dissolve the Advertising Special Committee. Motion carried.

MOTION 37:

Move to require the newsletter editor to use the official newsletter@ices.org email address for all incoming correspondence. Motion carried.

MOTION 38:

Move to accept the "Inspire, Create, Join" video created by Heidi Schoentube for promotional use. Motion carried.

MOTION #39:

Move that the Historical table at convention does not need to be manned constantly. Motion carried.

MOTION #40:

Move to discontinue the 5-year major historical displays so that the only items on display at the historical table are the locked display cases and the digital display. Motion carried.

MOTION #41:

Move to develop a Representatives Medallion Request Form to be placed on the Representatives tab of ices.org. The form will include the option to pick up the medallion at Convention or have it mailed at recipient's expense. Deadline for requesting medallions will be May 15 each year. Motion carried

MOTION #42:

Move that a maximum of three of each type of show commemorative recognitions (medallions, pins, bars, patches, etc.) be shipped to storage. Any additional will be disposed of after three years. Motion carried.

MOTION #43:

Move to discontinue support and maintenance of the ICES App. Motion carried.

MOTION #44:

Move to approve the rack card design with changes. Motion carried.

MOTION #45:

Move to amend motion #9 (08-2017) which reads "Internet Committee moves to turn the icesconvention.org and icesmidyear.org websites over to the Internet Coordinator to manage" to read "Internet Committee moves to turn the content management of icesconvention.org and icesmidyear.org websites over to the Internet Coordinator. Creative control will remain with the show committees." Motion carried.

MOTION #46:

Move to create a special committee to create a style and content guide for all ICES websites. Motion carried.

MOTION #47:

Move that Convention Demonstrators and Hands-on Class Teachers not be required to be registered convention attendees in order to receive any fees, gratuities or honoraria due to them for holding demos or classes. Motion carried.

MOTION #48:

Move that the minimum requirements for Treasurer of an ICES Convention and Show shall be:

- * Must be an ICES member for at least 2 years, prior to their nomination
- * Must remain an ICES member for the duration of their contract
- * Must have attended at least one ICES Convention & Show prior to nomination
- * Must have a background in Business Finance
- * Must have a minimum of 2 letters of recommendation
- * Must read and understand the job description of the show Treasurer
- * Must agree to sign the contract immediately after being approved by the ICES Board.

Motion carried.

MOTION #49:

Move to accept Rebecca McGreal as the 2019 Show Treasurer. Motion carried.

MOTION #50:

Move to create a "Sweet Feet" virtual step challenge series. Motion carried.

MOTION #51:

Move to create a virtual scavenger hunt challenge series. Motion carried.

MOTION #52:

Move to spend no more than \$400 to order and print new rack cards. Motion carried.