



Barbara Reed
174 Irwin Drive
McDonough, GA 30252
404-293-5998
suchawoman@gmail.com

**INTERNATIONAL CAKE EXPLORATION SOCIETE'
BOARD OF DIRECTORS
SPECIAL MEETING (TELECONFERENCE) RECAP
February 7, 2017**

Motion #1

Move to change the monthly ICES Newsletter deadline to the 20th of each month, two months before the issue month. This deadline would be for all submissions, with the exception of the new member list, which is supplied by the Membership Coordinator on the last day of the month. **Carried.**

Motion #2

Move to accept the ICES Representatives' Breakfast Registration Form for the 2017 Washington Convention. **Carried.**

Motion #3

Move that the Responsibilities for the Annual Certification Program, held at the Convention and Show, be as follows: * The Convention and Show shall be responsible for providing the required space and complete setup (to include tables, chairs and visqueen) for the annual certification program at Convention. * The Convention and Show is also responsible for making sure the space is air-conditioned from Tuesday at 2:00 pm until Wednesday at 6:00 pm. * The Candidates are responsible for their electricity, which is to be paid to the show treasurer. * The Board is responsible for running the program, any additional electricity and any AV required for the testing. * ICES will pay the Adjudicators, Reviewers and Test Administrator stipends. * The Application fees will be paid to the ICES Treasurer. * ICES will handle Sponsorship for the test. * Income from ticket sales for the Certification Viewing will be paid to ICES. All payments between ICES and the show will include an itemized invoice. **Carried.**

Motion #4

Move that all paperwork regarding vendor booths (to include booth registration, selection and payments, as well as sponsorship and advertising packages) be made available online, through the ICES website. **Carried.**

Motion #5

Move to create a survey to current members and past Convention attendees to gather information about Convention attendance patterns, especially reasons for avoiding the host hotel and reasons for not returning to Convention. **Carried.**

Motion #6

Move to add an e-commerce shopping cart (Woo Commerce) to ICES.org. **Carried.**

Motion #7

Move that an online donation site, utilizing PayPal, be placed on the ICES website where donations can be made to memorial & general scholarship funds. **Carried.**

Motion #8

Move to approve the ICES Committee Preference & Biography form as submitted. **Carried.**

Motion #9

Move to approve the ICES Convention Cake Challenge Rules, as presented, for use at the 2017 Washington Convention and Show. **Carried.**

Motion #10

Move to accept the ICJ Class Application Form presented. **Carried.**

Motion #11

Move to accept the ICJ Test Application form presented. **Carried.**

Motion #12

Move to accept the ICJ Apprenticeship Form presented. **Carried.**

Motion #13

Move to accept the ICJ Agreement Form presented. **Carried.**

Motion #14

Move to accept the ICJ Mentor Apprentice Evaluation form presented. **Carried.**

Motion #15

Move to accept the Certification Mentor List Form presented. **Carried.**

Motion #16

Move to accept the revised Representatives Handbook as presented. **Carried.**

Motion #17

Move to amend Motion 18 of 8-94 “No handouts, pins, stickers, etc. shall be placed on official Convention registration badge” to read “No handouts, pins, stickers, etc.

shall be placed on official Convention registration badge that will obstruct the Name Tag area of the badge or sponsor(s) name.” **Carried.**

Motion #18

Move to order "NEW MEMBER" ribbons which will be issued at the Convention by the Membership Desk. **Carried.**

Motion #19

Move to add 2 additional check boxes to the ribbon selection section of the convention registration form. These boxes would be for:

* Member

* New Member

effective with the 2017 Washington Convention and Show. **Carried.**

Motion #20

Move to add a label to the outside of the convention registration packet for new members, which will direct the member to the membership booth to receive their New Member ribbon, effective with the 2017 Washington Convention and Show. **Carried.**

Motion #21

Move to request Host Hotels at Convention provide an evening ICES Gathering/Happy Hour. **Carried.**

Motion #22

Move to order 1 1/2" Buttons (Pins) to be given to those staying in the host hotels that will be distributed at time of check-in with a note of Welcome from the ICES Board of Directors. The cost not to exceed \$400.00. **Carried.**

Motion #23

Move to establish an “ASK A BOARD MEMBER” table at convention. Schedule of hours and staffing to be established by Board of Directors. **Carried.**

Motion #24 - Motion Failed.

Motion #25

Move to change the Cake Room Rules, Century Club, to read "To be eligible for the Century Club drawings, entries must be secured on at least a 6" display board. Each eligible entry will receive one chance for the Century Club drawing, up to a maximum of 10 chances per person. A tiered cake will receive one chance for each tier that is on at least a 6" board. Each completed demonstrator's, hands on class and certification display will be eligible for the Century Club drawing, provided it meets all other requirements. Late entries will not be eligible for the Century Club drawing. Ticket

holders must be present at the time tickets are drawn in order to receive the drawn prize(s). **Carried.**

Motion #26

Move to accept the revised Board Template, effective for reports for the 2017 Spokane Convention. **Carried.**

Motion #27

Move to amend motion #7, 1/17, which reads "Move to accept the ICES logo pendant, charms, and necklace designs submitted by Helen Osteen of Osteen Jewelry" to replace the word "necklace" with the words "pin/tie tack". The new motion would read "Move to accept the ICES logo pendant, charms and pin/tie tack designs submitted by Helen Osteen of Osteen Jewelry." **Carried.**

Motion #28

Move that the duties of securing the board reports for Midyear and convention are transferred from the Corresponding Secretary's Job Description to that of the Chairman of the Board. Board Members are required to upload the board reports that they are responsible for to the Board Report folder in the Primary Cloud account. The Chairman of the board is responsible for uploading to the Secondary Primary Account. **Carried.**

Motion #29

Move that there should be no ICES inventory stored in any ICES BOD member's home for shipping unless that item is specifically related to their Board position, i.e. Certification or Awards pins and patches, membership brochures. All monies for these items should be made via check (made out to ICES & deposited by the ICES treasurer) or PayPal. **Carried.**

Motion #30

Move to accept the updated Certification Test Administrator Contract, rev 01-2017. **Carried.**

Motion #31:

Move to adjourn.. **CARRIED.**

Respectfully submitted by:
Barbara Reed, Recording Secretary