



ICES Scholarships Rules of Use

You must forward a signed copy of this form to the Awards Chairman with your application. All Scholarship forms are available on the ICES website (www.ices.org) under the “Programs” tab.

1. Scholarship funds will only be released to pay fees and expenses associated with classes given by teachers on the ICES Approved Teacher List. Any teacher who is not on the list will not be paid for any classes.
2. If there is a teacher that you would like to see on the ICES Approved Teacher List, please give them a ICES Approved Teacher Application Form to fill out and mail to the Awards Chairman. Teachers can only be approved by the Awards Committee and the President.
3. Class fees will be paid directly to the teacher if the teacher agrees to register the student and bill/invoice ICES for payment, or to you, the recipient, as a reimbursement upon submission of all proper receipts.
4. You must use at least 60% of your award for class fees. The remaining 40% may be used for supplies, travel, hotel and meal expenses incurred with the class. Any student who wishes to use scholarship money to purchase individual classes at an event where a registration fee is charged to attend the event, may include registration fee charges as part of the 60% of reimbursement that must be used for classes, with the provision that the amount of the registration fee submitted cannot exceed the actual cost of the classes. You must have receipts to verify those expenses and turn them in to the ICES Awards Chairman with an Award Form no later than thirty (30) days after the expiration date of the scholarship period.
5. The Award Form must be filled out before every class and sent to the current ICES Awards Chairman, who will confirm class eligibility.
6. Scholarship requirements after taking the class: Both Student Comment Sheets and Teacher Comment Sheets, must be submitted along with receipts, to the ICES Award Chairman for approval, so that they can issue funds for the class. Scholarship Recipients are required to demonstrate a technique learned in one of your scholarship classes. This should not be you demoing/teaching an entire class, but just one or two techniques or tips learned in the class, please credit the teacher you learned the technique from. This may be done at an ICES event or other gathering of sugar artists. If you are taking multiple classes, only one demo is necessary. You will not be permitted to share the hand-outs or any class plans you received from your instructor without written permission from the instructor.
7. Failure to provide proper documentation or comply with any of the rules stated on this page will have consequences.
 - You will not be able to receive another ICES Scholarship for 2 years.
 - You will not be eligible to serve as an ICES officer in your state or on the ICES Board of Directors for 2 years.
8. An ICES Scholarship is good from the closing date of the Convention at which it is announced, until August 31st, of the following year.

I UNDERSTAND THAT I MUST FOLLOW ALL OF THESE RULES IN ORDER TO USE MY ICES SCHOLARSHIP

Name _____ Date _____